



**Konrad**  
CONSTRUCTION

## LETTER OF TERMINATION

Employee Name \_\_\_\_\_ Date \_\_\_\_\_

This letter is to inform you that your employment with Konrad Construction will end effective as of \_\_\_\_\_.

You have been terminated for the following reason(s):

This decision is not reversible.

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date